



**PEO  
DIGITAL**

PROGRAM EXECUTIVE OFFICE DIGITAL & ENTERPRISE SERVICES

# USMC CISCO GEMSS TRAINING

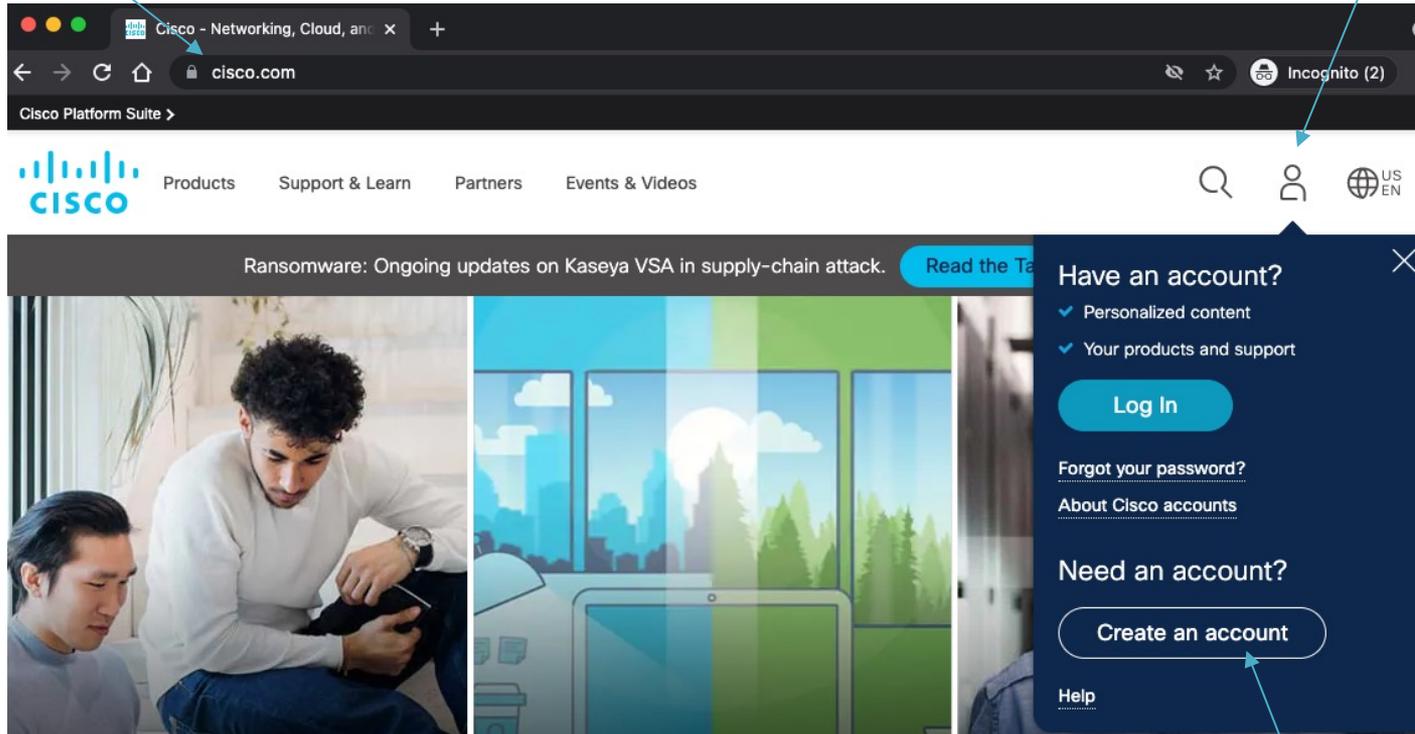
GLOBAL ENTERPRISE MODERNIZATION SOFTWARE & SUPPORT

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Account Registration

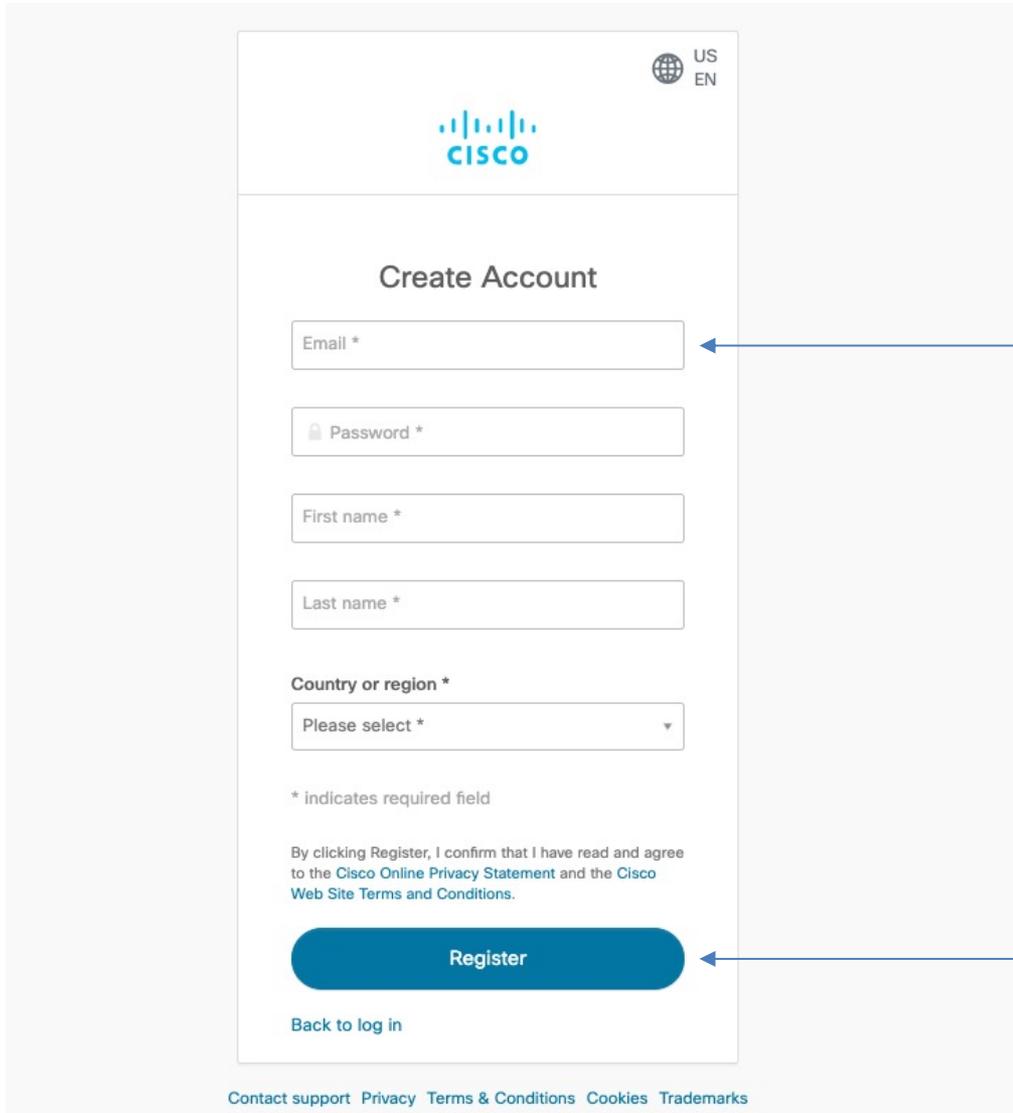
Navigate to <https://www.cisco.com>

Select the icon in the top right of the screen that looks like a person.



The screenshot shows the Cisco website in a browser window. The address bar displays "cisco.com". The main navigation bar includes the Cisco logo, "Products", "Support & Learn", "Partners", and "Events & Videos". On the right side of the navigation bar, there are icons for search, a user profile, and a globe labeled "US EN". A dark blue overlay is positioned in the bottom right corner, titled "Have an account?". It lists benefits: "Personalized content" and "Your products and support", followed by a "Log In" button. Below this, it offers links for "Forgot your password?" and "About Cisco accounts". A second section, "Need an account?", features a "Create an account" button and a "Help" link. A blue arrow points from the user profile icon in the navigation bar to the "Create an account" button in the overlay.

Select "Create an account". If you already have an account, go ahead and login.

A screenshot of the Cisco account registration form. The form is titled "Create Account" and includes fields for Email, Password, First name, Last name, and Country or region. A "Register" button is at the bottom, along with a "Back to log in" link. The form is set to US and EN. A note at the bottom of the form states: "By clicking Register, I confirm that I have read and agree to the Cisco Online Privacy Statement and the Cisco Web Site Terms and Conditions." At the very bottom of the page, there are links for "Contact support", "Privacy", "Terms & Conditions", "Cookies", and "Trademarks".

Register using your usmc.mil email address. This will help manage user access if someone leaves the Marine Corps. Non "usmc.mil" email accounts will be denied access to the smart account by default.

Click "Register" once complete.

Once registered, you can login and you will be taken to your user portal. Under the security tab, you have the option to enable MFA for additional security.



US EN Hi, Lee Van

- Home
- Personal
- Security**
- Settings
- Access Management

## Account Security

### Password

Last changed: Wed, Jul 7, 2021, 09:16 AM PDT

Edit

### Multi-Factor Authentication (MFA)

Ensure that only you can access your account

OFF

### Mobile Phone Number

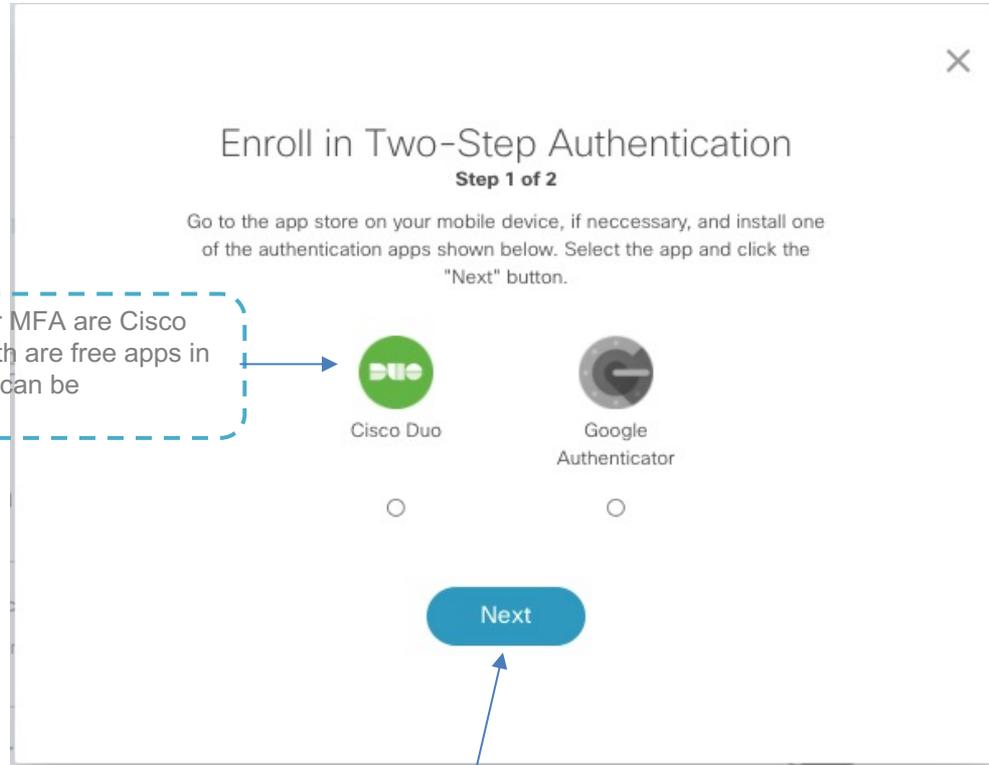
Receive a text to reset your password

OFF

### Certification Hash

The key is essential in porting over your certifications in future.

Toggle the MFA tab to "On". It will ask you to re-enter your password.



The two supported applications for MFA are Cisco duo and Google Authenticator. Both are free apps in the google or apple app store and can be downloaded at no cost.

Select your chosen app and click "next". This example with use Duo, but the process is the same for both.



## Enroll in Two-Step Authentication

### Step 2 of 2

Use the authentication app you installed to scan this QR Code.



or

Enter the key below for manual enrollment.

Your authentication app will generate a 6-digit code.

Enter your 6-digit code here

Back

Submit

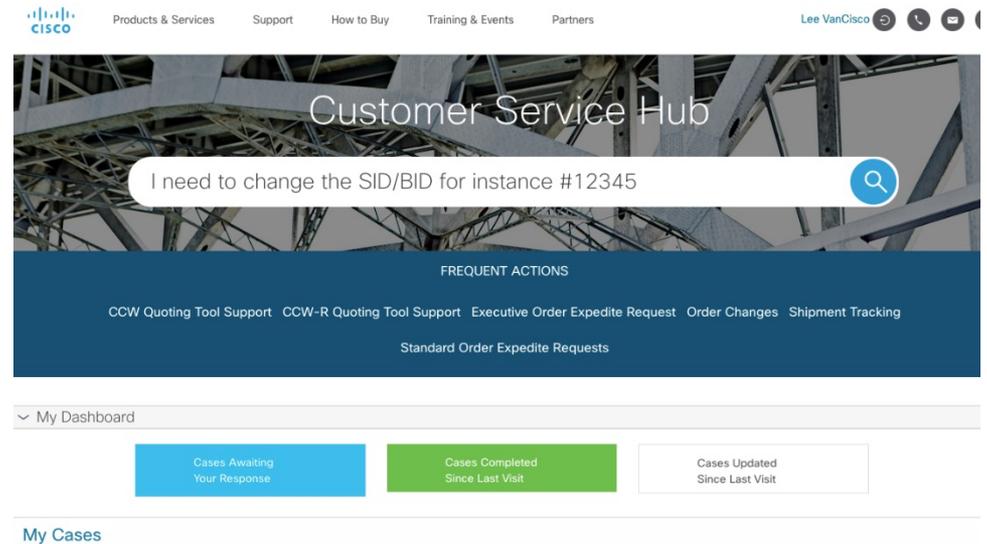
Need Help? [Contact Support](#)

Open your select app on your phone and you can either scan the QR code or enter the key manually. Images seen here have been modified for privacy.

Once complete, your application will give you a 6 digit code. Enter the code and select submit.

**Option 1:** If you do not have things tied to your cisco.com account, create a new account with your new email address.

**Option 2:** If you do use your Cisco account for things like certification tracking, you need to open a customer support case.

A screenshot of the Cisco Customer Service Hub website. The top navigation bar includes the Cisco logo, "Products & Services", "Support", "How to Buy", "Training & Events", and "Partners". The user's name "Lee VanCisco" is displayed in the top right corner. The main content area features a search bar with the text "I need to change the SID/BID for instance #12345" and a magnifying glass icon. Below the search bar is a section titled "FREQUENT ACTIONS" with links for "CCW Quoting Tool Support", "CCW-R Quoting Tool Support", "Executive Order Expedite Request", "Order Changes", "Shipment Tracking", and "Standard Order Expedite Requests". A "My Dashboard" section is visible below, containing three cards: "Cases Awaiting Your Response" (blue), "Cases Completed Since Last Visit" (green), and "Cases Updated Since Last Visit" (white). A "My Cases" link is located at the bottom of the dashboard area.