



PEO
DIGITAL
PROGRAM EXECUTIVE OFFICE DIGITAL & ENTERPRISE SERVICES

United States Marine Corps
Global Enterprise Modernization Software & Support (GEMSS) Contract

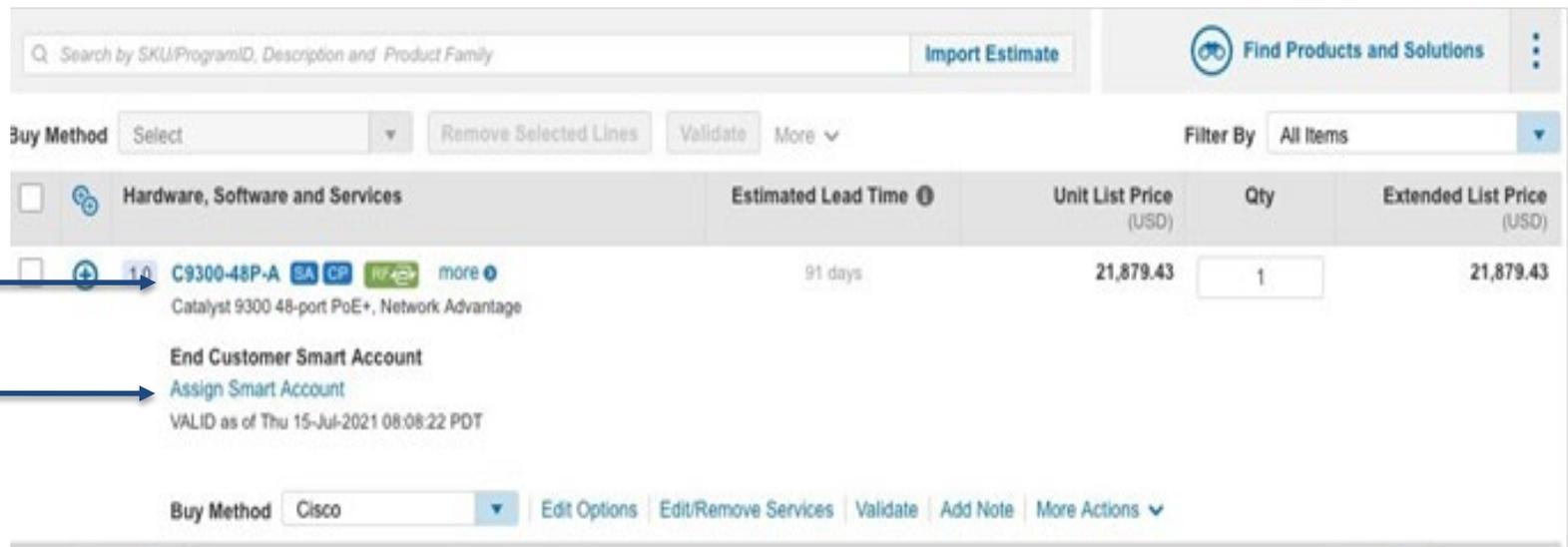
New Product Purchase
End User Training

Revision Date : 1 May 2023

CONTROLLED UNCLASSIFIED INFORMATION

Note: Screenshots shown are using Cisco Commerce Workspace (CCW). Marine Corps users will rarely see this view, but it is important to understand how orders get automatically assigned to the correct accounts for asset management.

Note: Ensure the usmc.mil Smart Account and the organizational Virtual Account are identified in the RFQ. The Smart Account is mandatory, the Virtual Account is optional but extremely helpful in identifying where the assets belong. Ensure the partner placing the order identifies the Virtual Account during order placement in CCW.



The screenshot displays the Cisco Commerce Workspace (CCW) interface. At the top, there is a search bar with the text "Search by SKU/ProgramID, Description and Product Family" and an "Import Estimate" button. To the right, there is a "Find Products and Solutions" button. Below the search bar, there are several controls: "Buy Method" set to "Select", "Remove Selected Lines", "Validate", and "More" buttons. A "Filter By" dropdown is set to "All Items".

<input type="checkbox"/>	Hardware, Software and Services	Estimated Lead Time ⓘ	Unit List Price (USD)	Qty	Extended List Price (USD)
<input type="checkbox"/>	<p>C9300-48P-A SA CP more ⓘ</p> <p>Catalyst 9300 48-port PoE+, Network Advantage</p> <p>End Customer Smart Account</p> <p>Assign Smart Account</p> <p>VALID as of Thu 15-Jul-2021 08:08:22 PDT</p>	91 days	21,879.43	1	21,879.43

At the bottom of the interface, there is a "Buy Method" dropdown set to "Cisco" and several action buttons: "Edit Options", "Edit/Remove Services", "Validate", "Add Note", and "More Actions".

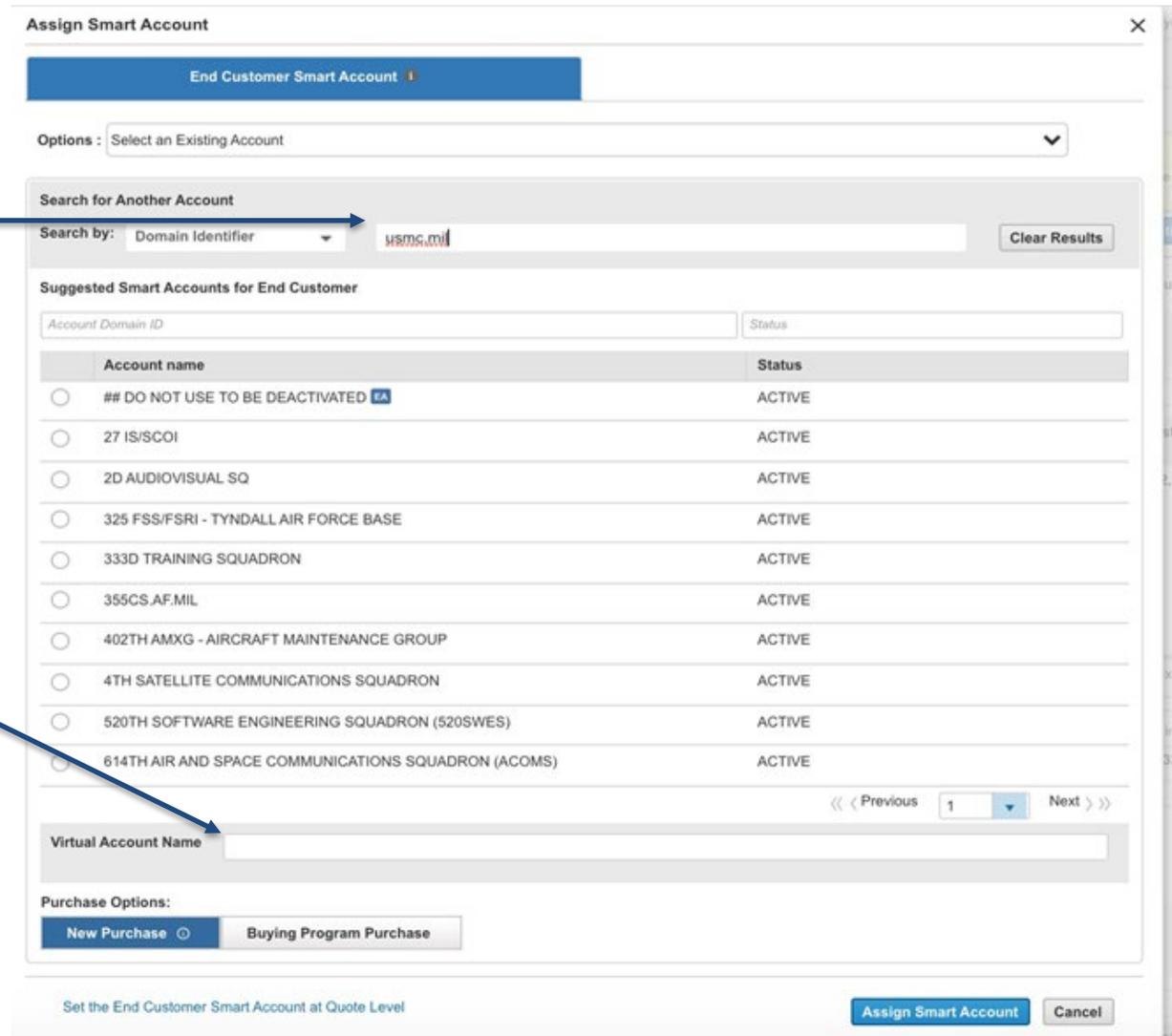
Enterprise Agreement eligible Item

Select "Assign Smart Account" link

Select usmc.mil for the Smart Account

Add the organizational Virtual Account.

Note: USMC Virtual Accounts reference can be located on the USMC GEMSS website. USMC-GEMSS.com on the Getting Started page. USMC VA Reference Table PDF document.



Assign Smart Account

End Customer Smart Account

Options: Select an Existing Account

Search for Another Account

Search by: Domain Identifier Clear Results

Suggested Smart Accounts for End Customer

Account name	Status
<input type="radio"/> ## DO NOT USE TO BE DEACTIVATED EA	ACTIVE
<input type="radio"/> 27 IS/SCOI	ACTIVE
<input type="radio"/> 2D AUDIOVISUAL SQ	ACTIVE
<input type="radio"/> 325 FSS/FSRI - TYNDALL AIR FORCE BASE	ACTIVE
<input type="radio"/> 333D TRAINING SQUADRON	ACTIVE
<input type="radio"/> 355CS.AF.MIL	ACTIVE
<input type="radio"/> 402TH AMXG - AIRCRAFT MAINTENANCE GROUP	ACTIVE
<input type="radio"/> 4TH SATELLITE COMMUNICATIONS SQUADRON	ACTIVE
<input type="radio"/> 520TH SOFTWARE ENGINEERING SQUADRON (520SWES)	ACTIVE
<input type="radio"/> 614TH AIR AND SPACE COMMUNICATIONS SQUADRON (ACOMS)	ACTIVE

Virtual Account Name

Purchase Options:

New Purchase Buying Program Purchase

Set the End Customer Smart Account at Quote Level

Assign Smart Account



End Customer Smart Account ⓘ

Holding Smart Account ⓘ

Options : Select an Existing Account

Review usmc.mil selected for the Smart Account

Search for Another Account

Search by: Domain Identifier

usmc.mil

Clear Results

Suggested Smart Accounts for End Customer

Account Domain ID

Status

Account name

Status



NEXT GENERATION PLANT SERVICES

ACTIVE

<< < Previous 1 Next >>

Review Virtual Account for order placement

Virtual Account Name III MEF

Assign SA to Assign to all current and future items in this quote Assign only to currently unassigned items

Purchase Options:

New Purchase ⓘ

Buying Program Purchase

Select Assign Smart Account

Assign Smart Account

Cancel

- Adding the correct Smart Account (usmc.mil) is critical for new product purchases
 - Adding the Smart Account will remove the cost of licenses on eligible products under the GEMSS Enterprise Agreement (EA). More information can be found in the Quick Reference Guide (QRG) located on the USMC GEMSS [webpage](#).
- When the Virtual Account is identified at time of product purchase
 - Licenses will automatically generate into the correct Virtual Account identified in the the steps outlined above.
 - Upon order fulfillment, devices will be placed into the Virtual Account identified in the steps outlined above.

Note: If no Virtual Account is identified the licenses and devices will be placed into the Default Virtual Account and will have to be moved to the organizational Virtual Account by the Cisco asset management team.